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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 7 |
| **Date & Time:** | 23 June 2020 (8pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Liz Sheader (LS) |
| Claire Coleman (CC) | Jane Reynolds (JR) Secretary |
| Laura Doyle (LD) | Rachael Scully (RS) |
| Benjamin Imafidion (BI) Chair | Ben Shatliff (BS) Vice Chair |
| Dan Jones (DJ) | Angela Still (AS) |
| Andrea Reid (AR) | Father Steven Parkinson (FrS) |
| Sean Thorpe (ST) |  |
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| **Apologies** |  |
| Peter Purdue (PP*)* |  |

**Minutes**

1. **Check in -** all well
2. **Short prayer**
3. **Matters Arising**
   1. **Newsletters**; still going well. Numbers are growing and it is well received.
   2. **Facebook**; still growing. Updates going on from Government and Diocese, still need community-based updates.
   3. **Website Profiles**: gathered and awaiting update to website.
   4. **WhatsApp group**; good forum for communication.
   5. **Virtual Coffee Mornings;** produce and share simple user’s guide, ongoing.
   6. **Decorating the Church door**; keep this as an ongoing activity, maybe in the absence of the Children’s Liturgy. In July, use concept as the Children’s Memories for Year 6 leavers. Advertise on Facebook for contributions.
   7. **List of achievements;** this month**,** preparation for opening the Church. Use this as a standing item on each meeting to capture all achievements to be posted regularly on the Parish Pastoral Team page on the website.
   8. **St Bernadette’s Social Centre** Sub group to meet this week, update at next Zoom meeting.
4. **Churches re-opening update**

15 churches opened so far in the Diocese. Our Lady of Grace now opened. Our Churches are to be included in next wave (we’ve had the risk assessments back). Unlock both buildings from this Saturday (27 June), for both buildings St Bernadette’s and St Michael’s. Then again on Tuesday evening (30 June for StBs) and Thursday morning (2 July for StMs). We have PPE, signage and everything that we need to open, and stewards (noted in brackets):

* **Saturday 27 June St Bernadette’s 10.00am - 11.30am (BI / CB)**
* **Saturday 27 June St Michael’s 2.00pm – 3.30pm (BS / LD)**
* **Tuesday 30 June St Bernadette’s 6.30pm – 7.30pm (LS / MT / CC)**
* **Thursday 2 July St Michael’s 10.00am- 11am (AR / LD)**

We can also have Exposition of the Blessed Sacrament. Communications will be sent via Newsletter and posted on Facebook with photos of the Church layout so that people know what to expect. Catch up Zoom next week on **Wednesday 1 July at 8pm** to see how everything has gone in advance of wider opening.

1. **St Bernadette Social Centre**

Fund raising activities for refurbishment costs, pick this up via the sub group that will meet this week.

1. **Hope in the future**

Stage 3 – Pastoral message/worksheet/meeting Jesus in our offerings. More information sent this week and need thoughts about how we share this next ‘worksheet’ with the rest of the Parish. Discussion around how these resources can be shared via Newsletter, Facebook or posted on website.

1. **Parish Strategy Document**

Brief overview of the strategy and Sean will send a link to further reading.

**DATE OF NEXT MEETINGS:** Wednesday 1 July 2020, 8pm (REVIEW OF OPENING of CHURCHES)

Tuesday 14 July 2020, 8pm (next regular Zoom)