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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 9 |
| **Date & Time:** | 14 July 2020 (8pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Jane Reynolds (JR) Secretary |
| Laura Doyle (LD) | Rachael Scully (RS) |
| Benjamin Imafidion (BI) Chair | Ben Shatliffe (BS) Vice Chair |
| Dan Jones (DJ) | Father Steven Parkinson (FrS) |
| Andrea Reid (AR) | Liz Sheader (LS) |
| Sean Thorpe (ST) | Angela Still (AS) |
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| **Apologies** |  |
| Peter Purdue (PP) | Claire Coleman (CC) |

**Minutes**

1. Check in.
2. Short prayer.
3. Matters Arising
	1. **Newsletters**: still going well. Total number of newsletters delivered is 48 each week. 154 newsletters are emailed out every week.
	2. **Facebook**: still keeping everyone up to date. Around 200 members. The Health & Safety video was useful and informative. Children are now doing the readings on Sunday, this idea has been well received. Next step is to source further young volunteers to carry on this theme.
	3. **WhatsApp group**: working well**.**
	4. **Virtual Coffee Mornings**: Numbers are slightly falling off, maybe as more people venture out of their homes. Rachael has produced a simple user’s guide to Zoom meetings.
	5. **Decorating the Church door**: we are taking a summer break from decorating the Church. Revisit this in September.
	6. **List of achievements**: children doing readings on Facebook. Getting the Churches open for private prayer and for Mass. Team profiles now on the website.
	7. St Bernadette’s Social Centre: meeting has happened, good group established to aim to generate around £25,000. Still trying to get at least three builders to give us an estimate. Looking at other sources of funding (eg Lottery). Discussed facilities, potentially ordering some white goods this week. Discussed fund raising, eg Zoom quiz or bingo. Set up a Go Fund Me page. Asking for peoples’ memories of the Social Centre to drum up some interest in the project.
4. Churches re-open for celebration of Mass:
	1. General update: great to see people again. People have been cautious but are growing in confidence. Consensus emerging within the local parishes in terms slowly opening. We could think about Sunday services maybe towards the end of the month. Sean shared the data of attendees, averaging 20 or so attendees at Mass, morning and evening Masses are roughly equal in attendance.
	2. Stewards felt that the experience was strange at first but everyone understood that there were new rules. However, shepherding the crowd can sometimes be challenging (eg ignoring system for going up for Communion). All stewards need to be consistent so that people can’t challenge the system. It is there to keep everyone safe.
	3. Consider for the future; look at data to observe trends. Extension of rota other members of parish, there are a number of people who would be happy to help with the rota. Sean will resource plan this.
5. Churches open for Private Prayers
	1. Continuing, maybe, until the end of July. Last Saturday’s session was not as well attended as the first sessiona. However, this is for some people, a staging point to get ready to attend Mass again.
6. Hope in the future
	1. Stage 3 Worksheet distributed. Message of a missionary parish was discussed and it was suggested that some words be put together for Spotted Whitefield / Spotted Unsworth to get the message out to the wider local community that our Churches are open for private prayer and for Mass.

**Date of Next Meeting: Tuesday 28 July 2020 at 8.15pm**