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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 11 |
| **Date & Time:** | 18 Aug 2020 (8.15pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Rachael Scully (RS) |
| Claire Coleman (CC) | Ben Shatliffe (BS) Vice Chair |
| Laura Doyle (LD) | Father Steven Parkinson (FrS) |
| Benjamin Imafidion (BI) Chair | Liz Sheader (LS) |
| Dan Jones (DJ) | Angela Still (AS) |
| Andrea Reid (AR) | Sean Thorpe (ST) |
| Jane Reynolds (JR) Secretary |  |
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| **Apologies** |  |
| Peter Purdue (PP) |  |

**Minutes**

1. **Check in**.
2. **Short prayer**.
3. **Matters Arising** (This will be the last time these ongoing items will be put on the agenda for now and from the next meeting, any updates can be emailed prior to the meetings).
	1. **Newsletters:** going well.
	2. **Facebook:** being maintained.
	3. **WhatsApp group:** working well.
	4. **Virtual Coffee Mornings**: still being delivered.
	5. **List of achievements**: standing item.
	6. **St Bernadette’s Social Centre update**: going well, Just Giving Page set up. Now have a logo for all fundraising events.
4. **Parish 2020 Strategy Document**

ST gave an overview of the work of Father James Mallon, Canadian priest and author of ‘Divine Renovation’. Discussed the differences between a ‘Maintenance’ parish and a ‘Missionary’ parish. Team members are asked to view the video online (link below) and discuss at our next meeting.

<https://www.bing.com/videos/search?q=father+james+mallon+divine+renovation&docid=608013703890340357&mid=4F5DEBB6D5329C9EB6464F5DEBB6D5329C9EB646&view=detail&FORM=VIRE>

1. **Churches re-open for celebration of Mass / Private Prayers**

Discussion around numbers and frequency of Mass. Decision taken not to increase capacity whilst there are extra COVID 19 measures in the North West. Maintain our current schedule of morning and evening Masses on Tuesday, Wednesday and Thursday, and morning Mass on Friday, with private prayer at the weekend.

ST will send out template for the roster for the next two weeks.

1. **Hope in the Future - Stage 3**

DJ invited team members to consider the Zoom talk ‘God Who Speaks’ by Sister Margaret, 26 August 2020. Invitation out to parishioners, also noted in the Newsletter. Hope in the Future boards are now in situ in both Churches. DJ gave an update on a potential new programme around the importance of family life in the parish (Spring 2021). DJ will research further to assess its relevance for our parish.

1. **General**
	1. Track / Trace – should not be an issue as we maintain 2m distance. Only issues are with Baptisms and Funerals whereby Father will ask host family for contact information.
	2. Sponsor A Family project – this is an ongoing project (sponsorship team are working on this).
	3. Establish PPT notice board – not at this time.
	4. Classical / instrumental hymns prior to starting masses, working well.

**Date of Next Meeting: Tuesday 1 September 2020 at 8.15pm**