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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 14 |
| **Date & Time:** | 29 Sept 2020 (8.15pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Jane Reynolds (JR) Secretary |
| Claire Coleman (CC) | Rachael Scully (RS) |
| Laura Doyle (LD) | Ben Shatliffe (BS) Vice Chair |
| Benjamin Imafidion (BI) Chair | Liz Sheader (LS) |
| Dan Jones (DJ) | Angela Still (AS) |
| Father Steven Parkinson (FrS) | Sean Thorpe (ST) |
| Andrea Reid (AR) |  |
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| **Apologies** |  |
| Peter Purdue (PP) |  |

**Minutes**

1. **Check in** – all well
2. **Short prayer**
3. **Matters Arising**
* FrS gave a brief update on changes due to the tightening of lockdown measures, including changes for Baptisms which could now only have a maximum of 6 guests.
1. **Churches re-open for celebration of Mass / Private Prayers**
* Attendance numbers remain consistent.
* Rotas for stewarding are working well.
* Will review the option of a Mass on a Sunday at the next meeting and potentially look at a weekend at the end of October to trial this.
1. **Hope in the Future**
* DJ advised that Stage 4 of Hope in the Future should have been launched around now but with current situation, HitF Team has decided to postpone this. Instead, this Sunday the Bishop is delivering a ‘Holy Hour’ which will be streamed via Church Services TV.
* Also, a new digital document called ‘Rebuild My Church’ will be distributed to help parishes navigate these changing times. Copies available in both Church porches.
* DJ also noted that the ‘Family is Sacred’ posters are now in both porches.
1. **Sacramental Programme Update**

ST gave an update on the Sacramental Programme. Advised that the programme had been paused for 67 of last year’s Year 3 (current Year 4) cohort but the team are now looking to move things forward again.

**Year 4 Cohort**

All parents have now received a letter from the Sacramental Team giving them 3 options to consider, to enable their children to complete their Sacramental Programme Journey.

* **Option 1**: Celebrate First Holy Communion Mass at a series of special Masses starting from 10 October 2020. Only 6 members of each family will be able to attend (this includes the Communicant).
* **Option 2**: If there are a large number of family members that wish to attend the celebration, the family have the option to defer to a later date.
* **Option 3**: The child can make their First Holy Communion at a normal Mass but this option will only be available to one family at a time.

Year 4 parents have been asked to send their responses back as quickly as possible so that plans can be made.

**Year 3 Cohort**

This year’s Year 3 cohort will have their Sacramental Programme delivered in a different way and this will involve distance learning, Zoom sessions etc or they will be also offered the option to defer.

A meeting is being held on 14 October for all Catechists and ST has extended an invitation for members of the Parish Pastoral Team to attend.

Email formation@dioceseofsalford.org.uk to request a link to attend.

1. **2020 Advent Period**

The team had a discussion around activities to celebrate Advent and also other ways to reach out to people who had not yet returned to Mass and ideas of how to keep the sense of community alive.

* Christingle on Zoom
* Craft sessions on Zoom
* Posters in local shops (Co-op, Morrison’s, Roma, Slattery’s)
* Christmas Poster designed for people to display in their home windows
* Advent reflection booklets delivered with newsletters
* Christmas cards
* Advent reflection
* Copy for local newspapers to let people know that the Churches are open
* Banners on the fences outside Church buildings to advertise that they are open
* ‘Poster Shot’ advertising that our Churches are open
* Advent wreath making (photos uploaded to Facebook page)
* October activity for Rosary (children to colour in picture of the Rosary)
* Light a candle to remember those departed (Holy Souls in November**)**
1. **Any Other Business (AOB)**

If anyone had any other names of volunteer children readers, please put them forward.

**Date of Next Meeting: Tuesday 13 October 2020 at 8.15pm**