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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 18 |
| **Date & Time:** | 24 November 2020 (8pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Andrea Reid (AR) |
| Claire Coleman (CC) | Jane Reynolds (JR) Secretary |
| Laura Doyle (LD) | Rachael Scully (RS) |
| Benjamin Imafidion (BI) Chair | Ben Shatliff (BS) Vice Chair |
| Dan Jones (DJ) | Angela Still (AS) |
| Father Steven Parkinson (FrS) | Liz Sheader (LS) |
| Peter Purdue (PP) | Sean Thorpe (ST) |
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| **Apologies** |  |

**Minutes**

1. **Check in, all well.**
2. **Short prayer**
3. **Matters Arising**

Lockdown – as per Government guidelines, we are expecting that when we come out of lockdown, collective worship will start again. Mass times / private prayer times will be review once new Tier restrictions are known, but at this time, due to dark winter nights, evening Masses will not be held (apart from potentially Tuesday evenings). Rotas will be put into place once the schedule is clear.

1. **2021 Membership**

Seven potential candidates for membership have been identified and FrS will make contact with these people to gauge interest. Benjamin confirms that he is happy to serve as Vice Chair for 2021 and Sean was proposed as Chair for next year and accepted the role.

1. **2020 Christmas Masses / Activities**

Based on the understanding that restrictions will be relaxed over Christmas, discussions were held around arrangements for Masses over Christmas. Suggestion made to have three or four Masses on Christmas Eve and three Masses on Christmas Day.

Neighbouring parishes are issuing tickets to manage capacity. Team considered ‘expressions of interest’ approach to manage numbers attending in order to organise space and capacity. Need a fair and equitable booking system (preferably by telephone). FrS to consider options and feedback at next meeting.

Additional Christmas/Advent activities ideas suggested, including gift bags, lighting candles on Christmas day and posting on Facebook / Website to create shared sense of community, readings done by members of parish and music provided by our musicians. More ideas from Diocese Preparing the Way - Celebrating Advent at Home, team to distribute the ideas over the coming weeks of Advent.

1. **Hope in the Future,** nothing to update.
2. **Any Other Business (AOB)**

Quiz on Friday (27th November) to raise funds for the Social Centre improvements. Just over £5,000 has been raised in the last three months to fund the works. Other ongoing fund-raising activities include a catalogue for craft orders.

**Date of Next Meeting: Tuesday 8 December 2020 at 8.15pm.**