****

**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

|  |  |
| --- | --- |
| **Meeting:** | Virtual Meeting 19 |
| **Date & Time:** | 08 December 2020 (8.15pm) |
| **Location:** | Zoom |

|  |  |
| --- | --- |
| **Attendees:** |  |
| Clare Barnes (CB) | Andrea Reid (AR) |
| Claire Coleman (CC) | Sean Thorpe (ST) |
| Laura Doyle (LD) | Rachael Scully (RS) |
| Benjamin Imafidion (BI) Chair | Ben Shatliff (BS) Vice-Chair |
| Dan Jones (DJ) | Angela Still (AS) |
| Father Steven Parkinson (FrS) | Liz Sheader (LS) |
| Peter Purdue (PP) |  |
|  |  |
| **Apologies** | Jane Reynolds (JR) Secretary |

**Minutes**

1. **Check-in,**
2. **Short prayer**
3. **Matters Arising**

Lockdown Issues – as discussed and agreed at the last meeting (24/11/20). All masses/private prayers arrangement will remain the same till further notice. Day masses are preferred due to the darker winter evenings, and no issues reported.

1. **2021 Membership**

Fr Steven approached three potential new members. Two accepted, and one is currently considering the invitation. Starting from January 2021 the PPT will return to monthly meetings. Tuesday evening agreed as the preferred day of the week for future PPT meeting; however, no particular starting time suggested/discussed or decided.

We agreed to pencil in diaries the following dates for future meetings ***- 12th January 2021***; ***09th February 2021***, and ***09th March 2021***.

1. **2020 Christmas Masses / Activities**

Masses preparation/activities are progressing as planned. Up to 250 parishioners are reported to have booked places for the Christmas day masses. Most of the mass times are full, except the 9.00 am. The parish is planning to introduce a seating plan for these Christmas day masses. Vigil masses are scheduled to take place at both churches (st Bernadette & St Michaels). Rotas for stewarding the Chrismas masses are being worked up.

1. **Hope in the Future,** nothing to update.
2. **Any Other Business (AOB)**

**Date of Next Meeting: Tuesday 12th January 2021; Time to be confirmed.**