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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Virtual Meeting 21 |
| **Date & Time:** | 09 February 2021 (8.15pm) |
| **Location:** | Zoom |

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| **Attendees:** |  |
| Clare Barnes (CB) | Peter Purdue (PP) |
| Claire Coleman (CC) | Andrea Reid (AR) Vice Chair |
| Laura Doyle (LD) | Jane Reynolds (JR) Secretary |
| Jules Greene (JG) | Sean Thorpe (ST) Chair |
| Gillian Howarth (GH) | Angela Still (AS) |
| Benjamin Imafidion (BI) | Liz Sheader (LS) |
| Father Steven Parkinson (FrS) |  |
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| **Apologies** |  |
| Rachael Scully (RS) |  |

**Minutes**

1. **Check-in, all well.**
2. **Short prayer**
3. **Matters Arising**

Stewards were asked to remain vigilant as some people maybe feeling more relaxed about rules especially if they have received a vaccination. We need to be mindful to maintain high levels of social distancing and hand hygiene. The numbers at the masses seem to be holding consistent.

1. **2021 Administrative Preparation**

The team reviewed version 6 of the Foundation Document and made a slight amendment to description of the Vice Chair role. It was agreed to put a document containing members length of service on the website. Version 7 of the Foundation Document will be sent out to members and a copy put onto the website for reference.

1. **Planning Lenten Preparation**

We have had guidance from Public Health England that means we can ‘sprinkle Ashes’ over peoples’ heads to mark the start of Lent. It was suggested that on the Tuesday night before Ash Wednesday, the ash can be distributed at the end of mass, then again at two further masses on Ash Wednesday to accommodate any potential increase in numbers wanting to attend.

There will be a Bishop’s letter to share on Sunday with a Lenten reflection.

Also discussed was the possibility of having an extra private prayer during the week for quiet Lenten reflection using using recorded musical reflection. (May be on a Thursday evening).

Another suggestion was generating a sense of community via Facebook as has been done in the past; encouraging people to share what they are giving up for Lent.

1. **2021 – A Year of Opportunity**

ST has met with a good number of team members to gather views and opinions around how we can create a parish ready for the challenges ahead. ST ran through a summary of the ideas raised and opened up the discussion around how we engage with the parish and what do we want to achieve as a team. Many ideas were raised and ST will send out the presentation to give members time to reflect on the contents.

1. **Any Other Business** (AOB) All welcome to join in a Zoom gathering by the Wisdom Group ‘Waiting for Green’ to be held on 3 March at 7pm. The gathering will look at the new direction of cathetisis and other things. Details available from ST or formation@dioceseofsalford.org.uk.

**Date of Next Meeting: Tuesday 9 March 2021, 8.15pm**