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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Meeting |
| **Date & Time:** | 05/10/ 2021 (8.15pm) |
| **Location:** | St Bernadette’s |

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| **Attendees:** |  |
| Sean Thorpe (ST) Chair | Andrea Reid (AR) Vice Chair |
| Laura Doyle (LD) | Claire Coleman (CC) |
| Gillian Howarth (GH) | Angela Still (AS) |
| Benjamin Imafidion (BI) | Liz Sheader (LS) |
| Father Steven Parkinson (FrS) |  |
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| **Apologies** |  |
| Clare Barnes (CB) | Jane Reynolds (JR) Secretary |
| Peter Purdue (PP) | Rachael Scully (RS) |
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**Minutes**

**Short prayer**

**Matters Arising**

Fr S and ST met with heads of both parish schools to discuss First Holy Communion and how to make it work. It was proposed to offer parents the option of attending their meetings either on a Sunday afternoon or maybe a Wednesday evening. Parents from both schools will attend together. ST to give update.

Both scholls have attended their first mass of the new school year and Frs would like to thank the staff and children for their work in making them successful and a very enjoyable experience.

**Attendence**

Attendance at Saturday evening and Sunday masses is increasing. Weekday masses are maintaining the number of parishioners.

A discussion was held on encouraging those still taking part in mass at home, to come and recieve the sacraments.

**Baptism**

Good attendance at the Baptism preparation meeting. Dates given out at the meeting are for January 2022 or parents can choose to have their child baptised at 11am mass on Sundays.

**Stewards**

It was agreed that the role of the steward role needs to evolve into one of accompaniment. The role will still involve meeting and greeting and cleaning the churches after mass.

We had a discussion about the original meet and greet rota and agreed that they should be invited back if they are still available. We need to look at further recruitment.

We would like to have a reflection and formation workshop before Christmas. ST to investigate possible workshop facilitators.

**Succession Planning**

After discussing the present Foundation document, it was proposed that a change is made to allow members to carry on for upto five years.

A few names were put forward for new memebers for the team. Do we need to give a talk at mass? We are looking for diversity in the team.

Nominations were invited for Vice Chair and for the secretary.

**Communication**

How do we communicate with the whole parish to encourage more people to engage? Do we need to improve or change newsletter, facebook, website?

To be discussed at the next meeting to support us becoming a Missionary Parish.

**AOB**

Team social to be arranged for January and invite new memebers. ST to put out a potential date.

Should we put out the childrens packs at mass? FrS agreed

The first collection will take place for the Cafod Covid Appeal.

Singing may be reinstated at mass. Possibly starting with singing the Gospel acclamation and the final hymn.

Everyone who attended the visit to Wardley Hall had a very enjoyable time.

**Date of Next Meeting: Tuesday 02 November 2021**