

**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:**  | Monthly Meeting  |
| **Date & Time:**  | 15th September  |
| **Location:**  | St Michael’s  |
| **Attendees:**  |   |
| Clare Barnes (CB)  | Helen Sivills |
| Laura Doyle (LD)  | Kirsty Seaborn.  |
| Claire Colman  | Sean Thorpe  |
| Andrea Reid |  |
| Father Steven Parkinson (FrS)  |   |

**Short prayer**

**Apologies for Absence**

Apologies for absence were recorded for Julie Greene (JG) Amila Thomas , Rachael Scully, Helen Sivills and Liz Sheader (LS) Gillian Howarth (GH)

**Matters Arising**

None

**Last Year’s Achievements.**

International Mass and Mass for the housebound well received with positive feedback from parishioners, well timed and we should build on these successes

Discussed keeping the Ukraine fund open.

Charity called Europea was highlighted as a group that encourages EU nationals to come forward for support

CAFOD speaker coming to speak in all masses 16th/18th October.

Religious sister speaking this week about mission appeal

ACTION:

Hold another prayer vigil around Remembrance day – ‘Pray for Peace’

Nov 4th Friday afternoon/ evening 3pm – 6pm

Following same format as last time.

**Youth Engagement**

Focus on the core group of youngsters within the parish

Query raised over whether volunteers would need CRB check. Fr Stephen to check with Chris Joyce.

We should all have them for parish events.

Consider approaching those involved in last year’s Confirmation candidates

ACTION:

Invite for a pizza evening and ask them what they would like to do for future engagement with the parish.

Friday 2nd December 6:30 – 8:30pm

Create poster for Notice boards/invitations for individuals and notice for the newsletter.

**Sacramental Programme**

ST shared that previously there had been 6/7 sessions throughout the year

ST stated he was happy to support but would struggle to lead this.

Discussion over how best to split the children into groups – discuss with schools

Give date and if family cannot attend must make an alternative arrangement

The bishop is going to conduct all confirmations next year.

There is a meeting with deanery and clergy next week for how to share out the slots.

Last year St Monica’s had 180 youngsters whereas other deaneries had 20-30

Questions posed:

How do we do this moving forward?

Do we go back to having large numbers or smaller cohorts?

What do we celebrate throughout the year?

What is the engagement with schools?

What are the logistics with school?

How do we punctuate throughout the year? – Children dressing the altar/ Handing over the baptismal candle

ACTION:

Lead teachers from years 3 and 4 in both schools, Fr Steven, Sean and an additional person arrange to meet together and plan next steps.

Relay plan to parish group at next meeting.

Order additional books to support programme

**Newsletter update**

Looked at images of a number of examples, it was decided that:

 A4 was easier to read on phones and that would be the primary medium for many people.

Colour for electronic versions black and white for printed

ACTION:

Rachel set up template and get back to us: put recent newsletter in A4 portrait format.

Andrea email Rachel to inform.

**AOB**

Transport for the elderly – A parishioner is offering to transport others to and from mass.

Choir and Quiz Night 14th October 7 for 7:30pm Families welcome

Potential new members for parish team in the new year

ACTION:

Assess need via newsletter ‘ If you know of anybody who would like to get to Mass but can’t please let us know.’

Next Meeting:

Thursday 20th October 7:30pm St Bernadette’s.