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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Monthly Meeting |
| **Date & Time:** | 17th November 2022 |
| **Location:** | St Bernadette’s |

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| **Attendees:** |  |
| Laura Doyle (LD) | Amila Thomas (AT) |
| Clare Colman (CC) | Rachael Scully (RS) |
| Clare Barnes (CB) | Kirsty Seaborn (KS) |
| Liz Sheader (LS) | Gillian Howarth (GH) |
| Father Steven Parkinson (Fr S) |  |
| Julie Greene (JG) |  |
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1. **Short prayer**
2. **Apologies for Absence**

Apologies for absence were recorded for Andrea Reid, Sean Thorpe, Angela Stil and Helen Sivills.

1. **Matters Arising**
* Minutes from the previous meeting were approved.
1. **Sacramental Program Update**
* Schools to allocate Holy Communion Masses
1. **Prayers for Peace Review**
* Although attendance was low, those who did attend enjoyed and appreciated it enormously.
1. **Newsletter Update**
* The new format Newsletter will launch on the first Sunday of Advent Masses
1. **The “Warm Bank” Initiative**
* Fr S met with SVP. We will reach out for Volunteers in forthcoming Newsletters.
* A scoping and planning meeting will be held on 30th November .
* We hope the Warm Bank will begin in mid December and will be held on Friday lunchtimes and include Soup, Hot Drinks and Games as well as the opportunity to socialise.
1. **Engaging Young People- Pizza Night**
* An invitation to ”Pizza Night” will be offered in the Newsletter.
* The event will be held on 2nd December.
* Fr S, Helen,Laura and Andy will host.
* Activities e.g. Pool to be agreed
1. **Christmas Masse**
* 6pm Vigil at St. Bernadette’s
* 8pm Vigil at St. Michael’s.
	+ Carols will be sung half an hour before each Vigil Mass.
		- Katie/Tom will provide musical accompaniment at St. Michael’s
		- Luke will play at St Bernadette’s.
* 9.30am at St. Michael’s
* 11.00am at St. Bernadette’s.
	+ Musical accompaniment will be provided by “regulars”.
1. **Other Advent Activities and Advent Appeal**
* Visits to the Crib will be offered on Christmas Eve at St Bernadette’s, 2-4pm.
* Cath Fleming is hosting a Christmas Carol event on 19th December 10.30-12.30 at St Bernadette’s Social Centre. She is seeking volunteers to assist with refreshments.
* Christingle will be held on Sunday 11th December at 3pm. 3 Volunteers are agreed. Nicole is organising.
* Our support of Red Door Christmas Meal Appeal will continue. Masses on the first Sunday of Advent will include an announcement and request for help from young volunteers. Care will be taken to avoid any downturn in Food Bank donations, so we will focus on seeking confectionery treats for children, toiletries and seasonal specialities. However, Mince Pies are not required as these will be provided by The Ivy.
1. **Hope in the Future Stage 5**
* Detailed discussions were postponed.
* However, the stage focus of Outreach & Community Contact beyond Mass attendees are absolutely aligned with our ambitions and reflected in recent activities e.g. Red Door appeal, Prayers for Peace.
* We will continue to seek opportunities which reflect the key touchpoints of Welcome, Worship, Welfare, Witness and Word.
1. **PPT New Members**
* We will update the Parish as to our progress as a Team and seek new Members via notifications at Masses across 19th and 20th November. JG will deliver the notice at 6pm Mass, AR at 9.30 and KS at 11am.
* We are seeking to replace at least 4 Team Members- AS, LS, CC and ST**.**
1. **Social and Next Meetings**
* The next PPT meeting will be held on Thursday 8th December at St Michael’s at 7.30pm
* We will enjoy a Thank You Social on Friday 20th January- details to be confirmed. It is an opportunity to get together and thank those leaving the PPT for all of their hard work.
* The first meeting for 2023 will be on 2nd February at St Bernadette’s at 7.30pm.