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**St. Michael’s and St. Bernadette’s Parish Pastoral Team**

***Meeting Minutes***

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| **Meeting:** | Meeting |
| **Date & Time:** | 8th December 2022 |
| **Location:** | St Michael’s Archangel Room |

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| **Attendees:** |  |
| Fr Steven Parkinson |  |
| Laura Doyle | Helen Hill |
| Clare Barnes | Angela Still  |
| Andrea Reid (chair) | Gillian Haworth |
| Amila Thomas |  |
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| **Apologies** |  |
| Kirsty Seaborn | Sean Thorpe |
| Clare Colman  | Jules Greene (JG) |
| Liz Sheader | Rachel Scully |

**Minutes**

1. **Short prayer**
2. **Matters Arising**

**Red Door** Amend the Newsletter to highlight donations to the Wednesday before Christ

1. **Youth Engagement** This did not happen on 2nd December. Fr Steven will print something to hand out, from Year 9 to top of High School
2. **Christingle** Sunday 11th December – Nicol is organising it from 3pm. Volunteers from 2pm. Only 7 signed up
3. **Warm Space** There was a very good response for the initial planning meeting, very nice meeting. Several people who have not been involved with other things before. Next two Fridays all the volunteers to attend to meet each other and get to know the room etc later it’s suggested a rota of 3 people per week. Need is different in some areas and there are various reasons why people will attend. There may not be much take up before Christmas as people are busy. Laura has advertised it on the parish Facebook page. The Over 50’s group meet in St Michael’s Hall from 2pm – 4pmon Thursday afternoons. This will be put in the Newsletter as an additional warm space
4. **Parish Team Membership** New Recruits needed – There has been interest from Maura Green and Roxanne Moran, several other people were suggested to be approached. A vice chairman is needed for next year.
5. **Newsletter** The new A4 format was trialled last week. Fr S said it was much easier to produce. He commented that each week he has had to print about 50 extra copies. It was suggested that this was possibly because the Emailed version often arrives on Sunday after people have been to weekend Mass. Fr Steven will consult Rachael to see how easy it would be for him to send it out Fridays as soon as it is ready.
6. **Any other Business**
* Hope in the Future Our parish are now doing most of Stage 5. We opened quickly after the Covid close down. We are starting Youth Engagement, Food bank well supported
* The Bishop may call a Diocesan Synod, and the Hope in the Future will morph into that
* Fr Steven thanked the group for all they have been able to achieve during the year
* Fr Steven the group for the work which made the Parish Christmas Fair a great success and raise £4,300 for parish funds. There were a few suggestions about help for a future Christmas Fair/Event. Possibly help from year 6 at the school.
* There was a Big Thank You to Andrea for being a great Chairperson
1. **Date and Time of the next meeting**